



Address Request and Verification Application

Every attempt will be made to process this request in a timely manner (2 to 3 days). However, please be aware that some requests take longer than others. If you are unable to submit this form by email, please print the form and mail it to: Oconee County Addressing Office, 415 S Pine St., Walhalla, SC 29691. If you have any questions regarding this form please call us at (864) 638-4251 or email lsimmering@oconeesc.com.

**The Oconee County Addressing Office is the only agency in Oconee County that can assign and verify an address for any purpose.

**As they are subject to change, utilizing address numbers for property identification on legal documents is not advised.

**Contact information is required for the person listed on the deed, regardless of whether they are the applicant

*Date:

*Tax Map #:

*Subdivision:

*Lot Number:

*Name of person requesting address:

*Is this person the property owner listed on deed? Yes No

If no, list the name on that is on the deed:

- And the relationship to the property being addressed:

*Contact information for person listed on the deed:

*Email:

*Address:

*Phone number:

*City:

*State:

*Zip code:

Contact information for person requesting, if other than name listed on the deed:

*Email:

*Address:

*Phone number:

*City:

*State:

*Zip code:

*Has there ever been an address assigned to this parcel or structure? Yes No

If yes, specify the assigned address:

*Address:

*City:

*Zip code:

*Name of road that driveway is located on:

*Address is being requested for:

Building permit

Address verification

Other, specify:

*Indicate the manner in which you would like to be notified of assigned address:

Email

Postal mail

Pick up

:::Official Use Only:::

Address:

Assigned Address:

City:

Zip code:

Assigned by:

Date assigned:
